



## Protection and Safety Programme Advice – Well Logging

A protection and safety programme describes how the licensee will protect people and the environment. This programme should include management arrangements, procedures and equipment.

After FANR has reviewed and accepted the programme it will become a part of the licence. That is, licensees must meet the commitments they have made in these programmes.

A well logging protection and safety programme should have the following:

### **1. Safety Assessment**

This is the basis for the protection and safety programme. It should deal with each type of radiation source used by the licensee, and include the licensee's equipment, procedures and operations. It should estimate the doses due to routine operations and the potential doses due to accidents. Based on this information it should specify the radiation protection equipment and procedures that the licensee needs.

A licensee that is already in operation should conduct a safety assessment to check whether any additional safety measures are needed.

### **2. Information about the licensee**

This should be a general description of the facility, including

- The number and types of radioactive sources and radiation generators licensed and actually present
- The number of staff who work directly in well logging
- A floor plan showing where radioactive sources and radiation generators are stored

### **3. Radiation safety policies**

Provide a commitment to comply with FANR regulations and licence conditions. Include a commitment to support this protection and safety programme.

Include a procedure to notify FANR at least thirty days before any significant changes to equipment, responsible staff or radiation protection arrangements.

### **4. Management structure**

Include an organization chart showing the reporting chain through clear lines of responsibilities and accountability.. Include the duties and authorities for radiation safety of managers, supervisors and workers. Identify roles of the radiation protection officers (RPO) and their duties, authorities (supported by documented delegation) and access to



managers. Include a requirement that staff must be qualified for their duties. For work done at a client's site, assign an employee to interact with the client. Include a procedure for making sure that workers understand and acknowledge their duties.

In medium to large sized well logging companies, include a radiation safety committee. Members usually include a manager, the radiation protection officer(s), drilling manager, well logging engineer and a person on the workforce.

## **5. Occupational Protection**

Include what will be done to keep workers' doses within your dose constraints (an occupational dose constraint of 3 mSv/year is regarded as reasonable). Include a procedure to train workers about what they should do to protect themselves from radiation.

Include how pregnant workers are encouraged to notify management and how management will adapt their working conditions to protect the foetus without excluding the women from work.

Include how persons under 18 are protected from radiation.

Specify any controlled areas or supervised areas, and say why they are established. Controlled areas are generally used to restrict exposures during the well logging, source loading and unloading in the tool and calibration. Also, controlled areas usually include source storage facilities. Include how these areas are monitored, how access is restricted and what protective measures are used.

Personal protective equipment should include

- Protective clothing;
- Protective aprons, protective gloves and organ shields;

## **6. Individual and workplace monitoring**

This section should provide procedures for individual and workplace monitoring, and the systems for recording and reporting all relevant information related to the control of worker exposures.

- a) For individual monitoring, provide written procedures for worker dose assessments. Include how workers who are monitored are identified. Include arrangements for using an approved dosimetry service and rules for returning and changing dosimeters. Include how the RPO will review doses and how accumulated doses will be recorded. Include procedures for dealing with worker overexposures and lost or damaged dosimeters. Include investigation levels. Provide procedures so that dose records contain the information FANR requires, are kept as long as FANR requires, and are made available to workers. Include a procedure for reporting worker doses to FANR every six months.

Workers who regularly enter controlled areas should use personal dosimeters. They should also use neutron sensitive dosimeters if neutron sources are used.

- b) For workplace monitoring, include how controlled and supervised areas are monitored for radiation and how often they are checked.
- c) Monitoring devices should include a survey meter that can measure 0.1 micro Sv per hour through 0.5 mSv per hour, and neutron radiation if neutron sources are used.
- d) Health surveillance should include assessing workers' fitness for their tasks and detecting any occupational health issues they may have. Include preventing deterioration of workers' health, and evaluating how effective the licensee's radiation and contamination control measures are. Provide for asking whether the workplace needs to be changed to improve workers' health.

## **7. Public Protection**

Provide the licensee's procedures for keeping doses to the public below an acceptable public dose constraint of 0.1 mSv/yr. (FANR will consider a dose constraint of up to 0.3 mSv/year if the Licensee provides a reason for why a dose constraint of 0.1 mSv/year is impractical<sup>1</sup>.) Include how public exposures will be monitored and recorded to be sure these constraints are met. These should include written procedures for establishing, monitoring and managing controlled areas.

## **8. Safety of generators, sources, equipment and instruments**

Discuss how the licensee will make sure that it buys the right sources and equipment, including instruments, for its needs and how it makes sure they meet international quality standards.

Provide inspection, calibration, maintenance & leak test procedures. Discuss how equipment and instruments will be tested according to international standards. Include software.

Describe any personal protective equipment that is used and the procedures for its use, inspection and maintenance.

Include how the licensee will keep sources and generators secure, including

- Keeping an inventory of all sources and generators, including their descriptions, where they are located and who is assigned to keep the inventory include criteria to submitted update inventory to FANR;
- Keeping sources and generators from being stolen or damaged, and keeping unauthorized persons from using them either where they are used or where they are stored.

This section should also include procedures for controlling sources and generators, including

- Procedures to keep them from being transferred unless the receiver is authorized to have them;
- Procedures to notify FANR after receiving or transferring them;

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<sup>1</sup> See FANR Regulatory Guide 007, 'Radiation Safety', page 11.



- Procedures to notify FANR if a source or generator is stolen or damaged, as required by REG-24, Article (19); and
- Procedures to send FANR the licensee's inventory of sources and generators twice each year.

### **9. Operating procedures**

These should be written procedures for workers to follow. They should be clearly displayed or easy for workers to find and should be written in all of the languages that the workers may use. Include routine operations, source exchanges and transport.

### **10. Employee training**

Provide the radiation safety training program for all workers who work directly with sources or generators. The training should emphasize the procedures the workers must follow. Include how worker attendance at training will be recorded and how the workers will be tested to make sure the training has been effective. As well as the periodic of the retraining should be identified.

### **11. Incident reporting and investigation**

Provide procedures for reporting incidents and accidents to FANR and procedures for investigating them. Include procedures to meet the reporting requirements in of FANR-REG-24, Article (19).

### **12. Emergency Response Plan**

Begin with a list of predictable incidents and accidents and the procedures that will be followed to deal with them. Include immediate actions to minimize doses to workers and the public. Include how the public will be kept away from affected areas until conditions have been returned to normal.

Describe the duties of each person who will respond to the emergency. Include the radiation protection officer(s), drilling manager, well logging engineer and responsible supervisors and managers. Include the names and complete contact information for these persons.

Provide for simple instructions to be clearly visible and for any equipment needed for emergency response. Include reporting procedures, along with the contact information needed to report accidents to all responsible authorities.

Provide for Emergency Response training that includes drills, exercises and refresher training.



### **13. Import/Export**

Provide the procedure for getting permission from FANR to import and export sources. Licensees must ask FANR for a permit in advance of each shipment.

### **14. Transportation**

Well logging licensees will be involved in transportation as shippers, carriers and receivers. They should provide

- Procedures for ensuring that sources and tools are transported in required containers and that the containers are properly labelled. Include procedures for preparing transportation documents and for notifying FANR and other authorities.
- Procedures for meeting vehicle requirements; for loading and stowing containers and for putting placards on the vehicle.
- Procedures for receiving sources. Include procedures for surveying them, confirming their shipping documents, and notifying FANR that they have been received.
- Procedures for training workers who do any of the above things.

### **15. Waste management**

Include procedures to manage, store, document and dispose of sources that are no longer used supported with financial/ administration security for safe disposal or return to supplier.

### **16. Quality Assurance**

Provide the licensee's Quality Assurance (QA) programme. Include a process for writing procedures; for changing them and for documenting the changes. Also include a process for confirming compliance with the procedures.

Include procedures to make sure safety equipment and safety systems are checked regularly and that problems are corrected.

Include procedures for periodically reviewing and auditing the licensee's safety performance. Include the performance of this protection and safety programme. Include corrective action procedures.

## **Resource Information**

A description of a Well Logging radiation protection programme is provided in Section 4 of IAEA Draft Safety Guide DS-419, Radiation Protection and Safety in Well Logging, September 2012.